

10 14 2014 Work Session 8 30 AM

For ADA assistance, contact the Office of Equity and Compliance, 534-0781, at least 3 business days before the meeting.

A. New Business

1. [8:30 - 8:40 AM Board Comments](#)

Minutes:

Mr. Berryman announced that the Polk Education Foundation received two national awards. They ranked 17th in the Nation's Top K-12 Education Foundations through a study by Dewy and Associates and 2nd in the nation for educational foundations with \$1,000,000 to \$1,999,999 in revenue.

Mrs. Sellers asked if Board Members were to continue providing letters of support when schools request to name a building. Mr. Rivers responded that the letter is no longer necessary but the Board Member is to be a part of the naming process. The process begins when a school sends a request and provides a letter of support from their SAC or PTA. The original intent was to recognize someone when a new school or building was constructed but, more and more, the requests are from schools to name a room or field. He feels that the policy should be reviewed and revised in the near future. Because a member of the community and a representative from the County are to be a part of the committee, the process has become cumbersome. School Board Attorney Wes Bridges will review the policy and report back to the Board.

Mr. Berryman provided a brief report on the Central Florida Public School Boards Coalition's discussions on the STEM Alliance of Central Florida and the End of Course Exam requirements.

2. [8:40 - 8:50 AM Resolutions on Transition Year and Accountability](#)

Attachment: [Palm Beach Resolution on Accountability 9-17-14.pdf](#)

Attachment: [Duval County School Board Resolution on Transition Year 10-7-14.pdf](#)

Minutes:

Mr. Mullenax reported that several school districts in Florida are drafting resolutions to the Governor, Legislators and DOE opposing the fast forward movement of the new assessments without field testing and a valid and reliable accountability system in place. He distributed draft resolutions from Palm Beach, Duval, and Seminole Counties. Mrs. Sellers suggested Board Members provide the points they like to Mr. Mullenax. Wes Bridges, School Board Attorney, will combine and draft Polk County's resolution.

- Mr. Berryman suggested input from the Superintendent since there had been great dialog and a presentation at the FADSS meeting
- Mrs. Fields likes Duval's; it's simple and direct
- Mr. Berryman thought Duval's doesn't address the State's lack of technology support to districts to prepare for the electronic testing
- Mrs. Wright supports Hillsborough's
- Mrs. Sellers commented on the many changes to the standards over a short period of time; not allowing sufficient time for teachers to receive training on the 'current' standards - no consistency.

The final resolution will be presented for approval after the November elections.

### 3. [8:50 - 9:05 AM Electronic Staff Evaluations](#)

Attachment: [Recommended Changes to Staff Evaluations 10-3-2014.pdf](#)

Attachment: [Draft School Board General Counsel Eval Model v1 Whole 07-14-14.pdf](#)

Attachment: [Draft School Board Executive Assistant Eval Model v1 Whole 07-14-14.pdf](#)

Attachment: [Draft Director Internal Audit Services Eval Model v1 Whole 07-14-14.pdf](#)

Minutes:

Mr. Mullenax and the 3 staff members affected will coordinate with Human Resources to streamline the documents. Mr. Harris requested the changes be made in red and strike throughs.

## B. Board Agenda Review

### 4. [9:05 - 9:15 AM Review the Agenda for the October 14, 2014 School Board Meeting](#)

Attachment: [10 14 14 School Board Agenda.pdf](#)

Minutes:

C7 Minutes of the Work Session for September 23, 2014

Mr. Berryman requested the minutes be corrected to reflect Mr. Mullenax is to be the FSBA Alternate not to the Central Florida Public School Boards Coalition.

\*\*After reviewing the minutes during the break, no changes were necessary\*\*.

#### R54- Superintendent's Charter Application Recommendations:

Several Board Members questioned why the Superintendent's Recommendation was not included on the agenda. Superintendent LeRoy responded that she thought the same process was used as in the past. If not, she will implement changes for future charter recommendations.

- Deny - Discovery Charter High School
  - Mrs. Sellers commented that this would create a start up charter on a conversion charter campus which the State has not supported in the past
  - Mr. Berryman asked if the applicant had requested increasing the existing school by grade levels. Brian Warren, former Director of Charter Schools, responded they had not
- Deny - Poinciana Community Charter School
  - Mr. Harris commented that the community had been asking for a high school. He stated it is difficult to know how many students are not being served because many of our students use the local bus service to connect with buses to Osceola schools. Mrs. LeRoy responded she has met with the Poinciana community several times and has had discussions with the Osceola Superintendent about the possibility of a joint high school within the Polk County boundary lines. Mrs. Fields suggested that even though the information has been shared with the community, it be announced publicly
- Deny - Ridgeview Middle - did not meet the replication statute
  - Mr. Berryman asked why it wasn't reviewed by the Committee. Mr. Warren reported that it did not meet the statutes for a high performing replication application. The requirements of a replication application differ from that of a start up application. Mrs. Cunningham questioned why it is up for a vote if it wasn't reviewed by Committee. Wes Bridge, School Board Attorney, clarified that the application was reviewed by the Committee and it was determined that it did not meet the statute requirements of a replication application. A vote is required or it will be deemed a default by the law. Mr. Harris noted that this is another charter application requesting to build on the campus of a conversion charter campus. He reiterated that the State has not approved this option in the past.
- Deny - Winter Haven Montessori
  - start up budget of \$3000 was inappropriate

#### 5. [9:15 - 9:25 AM BREAK](#)

### C. Information

#### Item 6

6. [Polk AWARE \(Advancing Wellness and Resilience in Education\) Grant Application](#)

Attachment: [Project Aware Budget Impact Statement 14-15.pdf](#)

Attachment: [Polk AWARE Board Summary.pdf](#)

Item 7

7. [2014-2015 Master Inservice Plan](#)

Attachment: [Ethical Leadership Sample MIP Component Template.pdf](#)

Attachment: [Master Inservice Plan 2014.2015..pdf](#)

Attachment: [MIP Master List..pdf](#)

Attachment: [Board Summary Approval MIP 2014-2015 9.26.2014.pdf](#)

D. Discussion

Item 8

8. [9:25 - 9:55 AM Policy Update Recommendations](#)

Attachment: [Internal Acc Manual - Updated 09-30-2014 final.pdf](#)

Attachment: [po2280 PE w changes final.pdf](#)

Attachment: [po9800 Charter Schools w changes.pdf](#)

Attachment: [po1419 02 HIPAA fully insured w changes.pdf](#)

Attachment: [po5410.01 Promotion w changes.pdf](#)

Attachment: [Summary of Policies Recommended for Update 10-14-14.pdf](#)

Attachment: [po2440 Summer Programs w changes.pdf](#)

Attachment: [po8700 Anti Fraud w changes.pdf](#)

Attachment: [po2260 equity as revised.pdf](#)

Attachment: [po5200 Attendance w changes.pdf](#)

Attachment: [po6322 construction w changes.pdf](#)

Attachment: [po6144 Debt mgmt w changes.pdf](#)

Attachment: [po1419 01 HIPAA Self Funded w changes.pdf](#)

Minutes:

Wendy Dodge, Director of Legislative Affairs, provided information on NEOLA's policy updates and revised policies submitted by District staff.

Mr. Mullenax suggested the information be provided earlier to allow time for Board Members to review the documents.

Item 9

9. [9:55 - 10:10 AM 2015 Polk County Public Schools Legislative Platform](#)

Attachment: [2015 Polk County Public Schools Legislative Platform.pdf](#)

Minutes:

The recommendations were based on discussions with Superintendent LeRoy and are considered critical items for the District. Mrs. LeRoy stated that the conversation at the Central Florida Public School Boards Coalition centered around assessment and accountability and several districts suggested it be the only item on the platform. However, it is important to other districts, including Polk County, that capital funding is included.

Mr. Berryman said it is critical that we meet with our delegation to give them our concerns. Mr. Mullenax commented that prior discussions with the legislators have been ineffective or ignored.

Wendy Dodge, Director of Legislative Affairs, reported that Senator Stargel has asked that our meeting with the delegation be scheduled for the morning of January 13, 2015 which is a School Board meeting day. Board consensus to meet with the delegation the morning of January 13th and to change the times of the meetings scheduled for that day to begin in the afternoon.

Superintendent announced that she has met twice with Editorial Board of the Ledger and gave them our legislative concerns.

Mrs. Cunningham believes funding is a critical topic and asked that it be included on the platform. Mrs. Fields and Mrs. Sellers requested Assessment and Accountability be added as well. Mr. Berryman suggested the Resolution be attached to the Legislative Platform.

Item 10

10. [10:10 - 10:25 Head Start Services Summary](#)

Attachment: [Board Executive Summary august 2014.pdf](#)

Attachment: [14HSA Budget Report Policy Council Mtg 08-31-2014.pdf](#)

Item 11

11. [10:25 - 10:55 AM 2014 Summer Learning Programs Review](#)

Attachment: [Executive Summary of Summer 2014.pdf](#)

Attachment: [2014 Summer Learning Results.pdf](#)

Minutes:

Superintendent LeRoy provided results of the Summer Learning programs.

- two programs: Regular (K-2 Reading, Grade 3 Reading, Algebra 1 Support, and College Readiness) and AMP Academies (Accelerating Maximum Potential)

- curriculum materials used were different from the tradition school year
- enrichment activities (to be expanded next year to include arts, music and PE); camp like atmosphere --not summer school
- attendance policy upheld
- structured time-on-task activities
- program costs and funding will always be an issue.
- 29 full days (7 hours daily)
- 1042 students participated in the K-2 Program (enrichment activities for students with low FAIR scores)
- 837 students participated in the Gr 3 FCAT Recovery (42% advanced to 4th grade based on portfolios and SAT 10 scores); 101 charter school students that attended were not able to use the portfolio option. (the charter students attended free of charge)
- 128 students participated in the Middle Bridge Academy (to assist students with the transition from elementary to middle school)
- AMP Academies provided exposure to next grade level's curriculum (pre and post test were developed by the District) with 732 K-2 students; 639 Grades 3-5 \*\*41% increase in 4th Grade Reading - a huge gain
- huge gains in Math and Science

Mr. Harris requested that the information be provided by gender. Superintendent will provide the breakdown.

- Middle School Bridge program for rising 6th graders:
  - Algebra 1 Power Up Academy - of the 800 students that took the State's EOC retake exam, 300+ participated in the 6-week summer program (previously Level 1 or 2 students) and increased their achievements - 47% or 164 students; 13 students increased to Level 4. Dana Center and AGILE Minds curriculum (Intensified Algebra) is being implemented across the district this year in the 9th Grade Academies with professional development provided by the Dana Center at the school sites.

Mrs. Sellers inquired about private school students entering the public system at the high school level and the algebra 1 EOC requirement. Mrs. LeRoy reported those students are required to take the exam when they enter the public school system. If they enter in the fall, it is possible they can participate in the summer enrichment program.

Mr. Harris suggested several of the summer camps or programs be held at the Career Centers next year to give their campuses exposure to students.

- College bound students who have not passed 10th Grade FCAT Reading or Math requirement for graduation - 65 students participated in the SAT testing

CHALLENGES:

- student recruitment

- data collection
- attendance
- funding to expand programs (possibility of Wallace Foundation)
- quick turnaround for Facilities Department to open schools (had to outsource some of the sites to have them ready for the new school year)
- transportation

Mr. Mullenax would like to see a comparison of results between the summer enrichment programs and the typical summer school programs offered by several of the high schools.

Superintendent LeRoy hopes to offer a blended credit recovery program for middle and high school students next year.

Mrs. Fields suggested that more collaboration with non-profits and monitoring the students throughout the year is very important for next year.

#### Item 12

##### 12. [10:55 - 11:00 School Climate Transformation Grant - "Mindful Schools"](#)

Attachment: [Sr Coord Mindful Schools.pdf](#)

Attachment: [Presentation for Mindful Schools \(2\).pdf](#)

Attachment: [Nonunion AdminSalRanges20149-24-14 SG 20.1.pdf](#)

Attachment: [Visio-Page 17 Learning Support Student Services SY15 REV 9 24 14.pdf](#)

Attachment: [Mindful Schools School Climate Transformation Budget Impact Statement 14-15.pdf](#)

Attachment: [Mindful Schools School Climate Transformation School Board Summary.pdf](#)

Minutes:

Mr. Maxwell report that the climate surveys will be used as exit information to see how mental health services have helped students.

#### Item 13

##### 13. [11:00 - 11:05 AM Create New Position and Job Description for Paraeducator, Virtual Education Facilitator](#)

Attachment: [New Position and Job Description Paraeducator, Virtual Education 10-14-14 WS.pdf](#)

#### Item 14

##### 14. [11:05 - 11:10 AM Create Teacher Resource Specialist Trainer, 21st Century TRST and Clerk Specialist positions](#)

Attachment: [TRST 21st Century 10 14 14.pdf](#)

Minutes: Mr. Warren reported this is an expanded job description to address the needs of the grant.

Item 15

15. [11:10 - 11:15 AM Create New Position and Job Description for Program Coordinator, Mathematics & Science Partnership \(MSP\)](#)

Attachment: [Program Coord MSP Grant 10 14 14 WS.pdf](#)

Item 16

16. [11:15 - 11:20 AM Create new Job Description for Assistant Superintendent, Career, Technical, Adult & Multiple Pathways Education](#)

Attachment: [Asst Supt Multiple Pathways Ed 10-14-14 WS.pdf](#)

Minutes:

Mr. Warren reported that the job description was presented to show the additional responsibility and programs that were added to the former Senior Director's duties and responsibilities.

Mrs. Cunningham questioned the timing; coming after a person was placed in the position.

E. Adjournment

The meeting adjourned at 10:57 AM. Minutes were approved and attested this 28th day of October, 2014.

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Dick Mullenax, Board Chair

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Kathryn M. LeRoy, Superintendent